

Actual producer



Sustainability Platform

– a short introduction

Get started with the Sustainability Platform

Please click on the chapter you are interested to learn more about!

1. You are invited to the product's supply chain



2. You report by answering the requests sent to your company



3. Your answers are analyzed in the Sustainability Platform



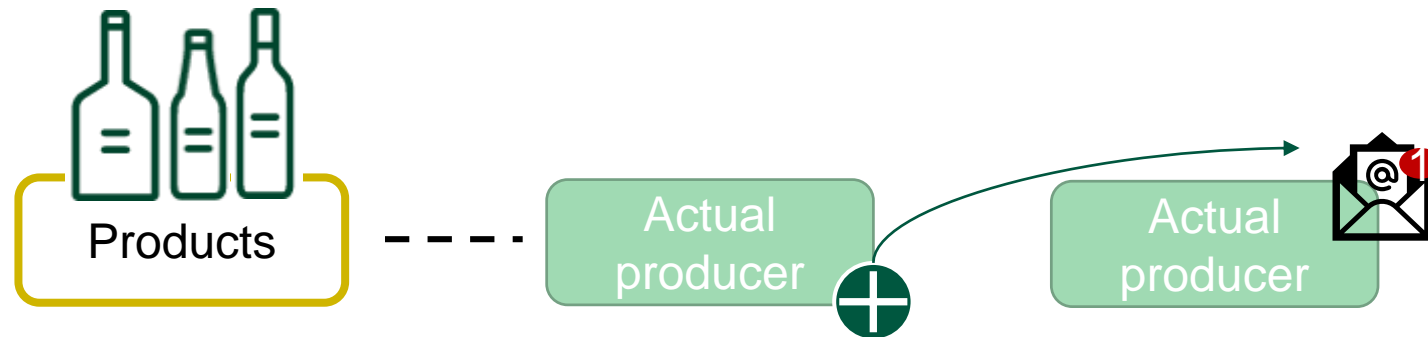
1. You are invited to the product's supply chain

(1) How and why you were invited to the Sustainability Platform

- Systembolaget's importers are obligated to map the supply chain of all products they distribute to Systembolaget.
- Once you have been added as an Actual producer in the supply chain of a product, Systembolaget's Sustainability Platform will send you an invitation by email from systembolaget@worldfavor.com
- To be able to start using the Sustainability Platform, please click on the "Log in" button in the email to create an account.

Systembolaget's importers' responsibilities

Map the supply chain of products delivered to Systembolaget



(1) How to create your account and start using the Sustainability Platform



1. You receive an invitation from systembolaget@worldfavor.com



2. Set your password + login



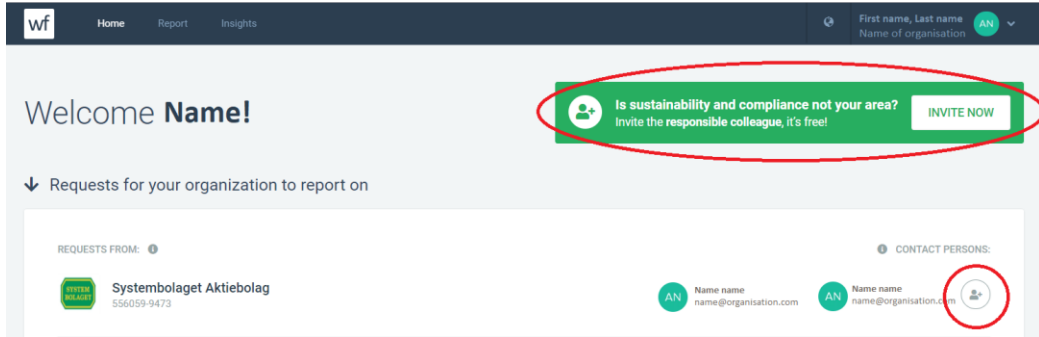
3. Get started



portal.worldfavor.com

Forgot how to reach the Sustainability Platform?

Need to involve other people from your organization?
Invite them directly in the Sustainability Platform up in the righthand corner




2. You report by answering
the requests sent to your
company

(2) What you need to do in the Sustainability Platform

- Once you are added in a supply chain of a product sold by Systembolaget, there will be requests for information sent to you in the Sustainability Platform.
- We kindly ask you to answer all the requests provided since they will help us build a better understanding of how you work with sustainability in the supply chain. The requests can be answered either via smartphone, tablet or computer.
- Please note, if you are not authorized to provide the information asked on behalf of the company you represent you can invite other people in your company authorized to do so.
- If you do not have time to answer all of the requests at once, everything you do will automatically be saved until the next time you log in.

Actual producers'

Responsibilities

 Answer by:



Requests



Company Information



Code of Conduct



Certificates

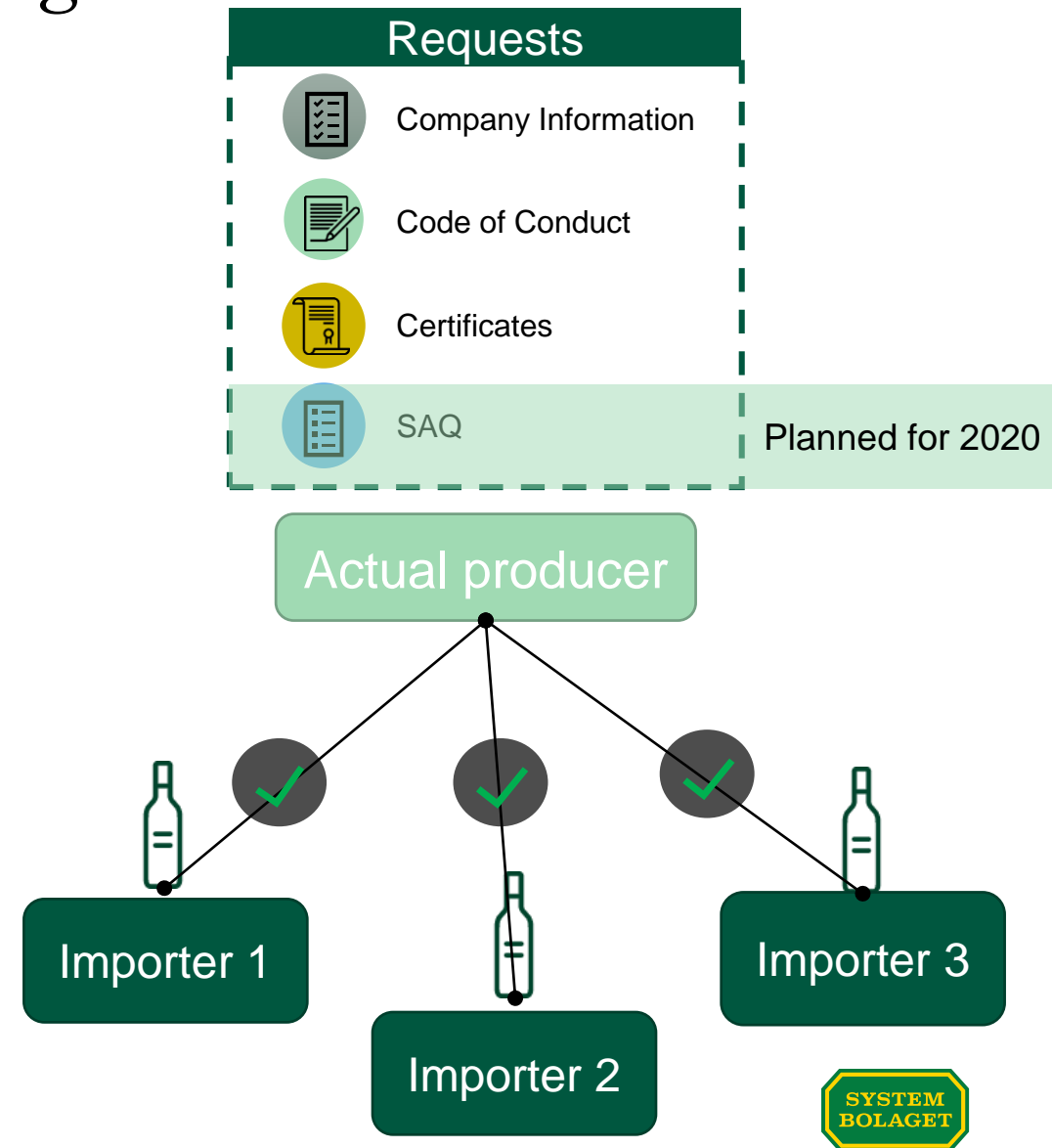


SAQ

Planned for 2020

(2) Information shared with several organizations

- If you are part of several products' supply chains (sold by Systembolaget) you only have to fill in the requested information once in the Sustainability Platform.
- The second or third time you are added to a supply chain of a product, the Sustainability Platform will automatically share your answers of the requests with these parties.
- Importantly, no other entities than yourself and Systembolaget will know which supply chains you are part of.
- The information provided will only be used in Systembolaget's sustainability due diligence and work.
- Information such as statistics of a certain country or product category will only be shared with others in aggregated form.



(2) Providing information about certificates

- The system offers a list of certificates.
- If you have a certificate that is not on the list, you can upload it under “Other certifications”.
- You have to indicate whether or not you hold a valid certificate (YES/NO) for each of the listed certificates. If yes, please upload a copy of the certificate and add the expiration date.
- By adding the expiration date the system will automatically send you a reminder when it is about to expire and you can upload a new valid copy.
- You do not need a scanner to upload certificates, a photo of the certificate is fine.

Systembolaget Aktiebolag requested this at 15 May 2019:

Certificates

In this section we kindly ask you to state yes/no for any standards you been audited accoring to/ certificates you are certified by. If yes, please upload a valid copy of the certificate/audit report.

+ Not answered 33 ✖ Not fulfilled 1

Report mode ON

1 Are you certified by/have been auditeed accoring to any of the following standards?

If yes, please upload the certificate or report.

1.1 Ecovadis ⊕ ✖ Requirement

AN NO YES

AN Yes ⋮

AN Attach Certificate

Choose file Title Valid from Valid until or Choose existing

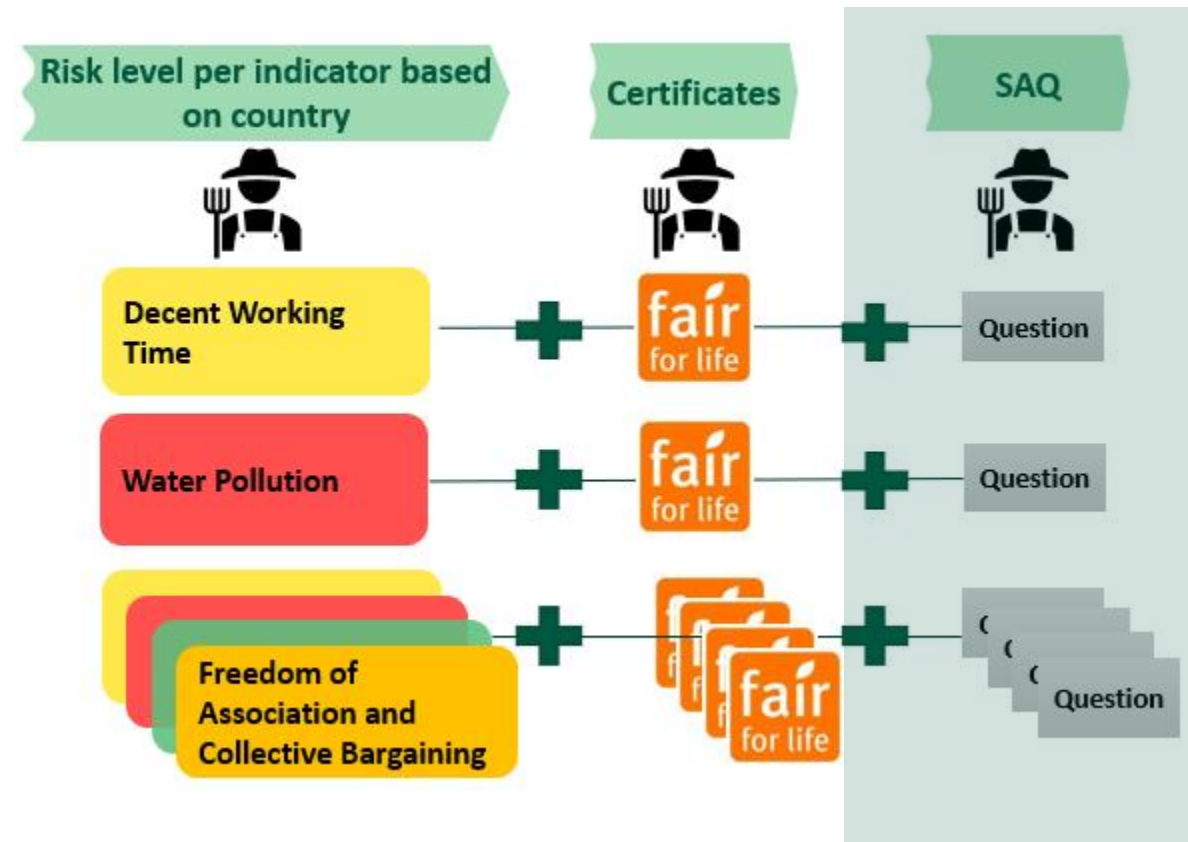
Description

3. Your answers are
analyzed in the
Sustainability Platform

(3) Systembolaget's risk analysis

- Systembolaget's risk analysis is based on the products sold by Systembolaget.
- As an entity in the product's supply chain you are included in the risk analysis.
- The risk analysis includes:
 - A number of indicators from an external source based on your country of origin.
 - The certificates, sustainability programs or other standards you hold.
 - Your answers in in a self assessment questioner (SAQ), that will be included in 2020.
- In addition, the further development of the risk analysis include how indicators with risks not addressed will be subject to different follow-ups. Example of follow-ups: e-learning, audits, skype-meeting, producer visits or a remediation plan.

This part will be included next year (2020)





Now it is time to get started in the Sustainability Platform!



If you have any technical questions please use the chat on the bottom right corner, once you are logged in on the Sustainability Platform.



For questions about the process or content please contact the company that has requested the information in the Sustainability Platform, apart from Systembolaget.



Good luck!