

## Welcome to Systembolaget's Sustainability Platform!

You receive this information because your company is a part of the supply chain of one or more products sold by Systembolaget, the Swedish Alcohol Retail Monopoly. To safely and systematically gather information about our products' supply chains Systembolaget has, together with Worldfavor<sup>1</sup>, developed Systembolaget's Sustainability Platform. Thus, you will be requested to share relevant information about your company with regards to sustainability, certifications etc. in the Sustainability Platform.

To help you get started we have summarized the essentials in a short introduction manual (enclosed). The manual can also be found on the pop-up page that appears the first time you log in to the Sustainability Platform. Once you are logged in, it will be found at the top of the chat function at the bottom right corner of the Sustainability Platform.

Please look out for an invitation by e-mail from [systembolaget@worldfavor.com](mailto:systembolaget@worldfavor.com) that you will receive soon after a Swedish Importer or another party have added you as a grower in the Sustainability Platform in a supply chain of one of the products sold by Systembolaget. This e-mail contains instructions on how to create your company-user in the Sustainability Platform. You can provide your information to the Sustainability Platform using a smartphone, tablet or computer.

The information gathered in the Sustainability Platform is intended to deepen the understanding of the status of the sustainability work in our supply chain, and to identify where our support, such as education, audits, advisory etc., is mostly needed. Our long-term goal is to ensure sustainability throughout all our supply chains by decreasing negative environmental impact, ensuring good working conditions and respecting human rights for those contributing to and/or effected by the production of the products sold by Systembolaget.

The information you provide to the Sustainability Platform will be shared with the Swedish importers that added you to a products' supply chain. However, information about which different supply chains you are a part of is only accessible for you and a few employees at the Sustainable Supply Chain unit at Systembolaget and will be considered confidential. Information such as statistics of a certain country or product category will only be shared with others in aggregated form.

Information containing personal data, e. g. name, contact information, will be processed by Systembolaget when necessary for the purpose of purposive communication and information. The information will be processed in accordance with the European General Data Protection Regulation (the GDPR). More information about Systembolaget's processing of personal data and contact details to the Data Protection Officer at Systembolaget can be found at the Sustainability Platform.

If you have any technical questions regarding the Sustainability Platform, please do not hesitate to contact Worldfavor through the chat function at the bottom right corner once you are logged in. If you have any questions regarding the process or content, please contact the party that added your company within the Sustainability Platform.

Please note that the deadline for providing the information requested in the Sustainability Platform is the 31<sup>st</sup> of January 2020.

Thank you for your contribution!

Systembolaget

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<sup>1</sup> [www.worldfavor.se](http://www.worldfavor.se)